

End of Year 2 Reporting for PEACEPLUS ASPIRE partnerships

1. **As a partnership** complete the **End of Year 2 Report**
 - a. Please include your partnership number
 - b. Have all pupil participation, staff and community data to hand (overall numbers, number of pupils from diverse backgrounds, number of staff involved, number of parents involved, etc)

[PEACEPLUS ASPIRE End of Year Partnership Report 2025/26 – Fill out form](#)

2. **As a partnership**, complete the **budget tracker**. Download the template below. There is a support video to help as well.
 - a. [Budget_Tracker-4.xlsx](#) Click file, create a copy, download and save
 - b. [Budget Tracker Template Training Session | Berrycast](#)

Please note, if you are in a NS partnership, please only submit spend by the South school.

3. **Each school** must complete a **pupil tracker**. Please fill this in as per the guidance on the video.
 - a. Each pupil must have a Unique Pupil Identifier, and the session details should reflect your action plan and conversations with Development Officers.
 - b. Where pupils have not completed the 30 hours of shared education, please provide a rationale on the excel.
 - c. If the number of pupils completing less than 30 hours of shared education in your school, is less than the number on your Letter of Offer, **please liaise with your Development Officer, before submitting final paperwork and confirming your final numbers.**
 - d. Please note, that where a pupil has not completed at least 24 hours of shared education your grant amount will be reduced for that pupil.

[Pupil-hour-tracker-2025.xlsx](#) Click file, create a copy, download a copy and save

[Excel Templates Training: People Tracker Overview | Berrycast](#)

Please note, if you are in a NS partnership, only the South school should submit their pupil tracker to Léargas.

4. **Each school** must complete a **pupil declaration form**. This form supports the project to reconcile funds with our funder, the SEUPB.
 - a. Fill **total pupils** with the number of **funded pupils completing 30 hours**. This should be the same number as on your Letter of Offer, unless there is a reduction in the number of pupils, please note this will affect your final grant.
 - b. If the number of pupils completing less than 30 hours of shared education in your school, is less than the number on your Letter of Offer, **please liaise with your Development Officer, before submitting final paperwork and confirming your final numbers**.
 - c. Please **do not account for additional unfunded pupils** in this declaration.

[Pupil & Educator Engagement Declaration](#) Please fill out the form and print for signing by the principal and return the scanned copy.

Please send all end of Year 2 documents by 19 June to PEACEPLUSASPIRE@leargas.ie.

5. **Optional parent survey** - We would really appreciate it if you could share this survey with your parents, so that we can capture their voice in PEACEPLUS ASPIRE. This survey does not ask parents to identify their school and seeks to understand parent attitudes towards shared education.

[Parent survey 2025/26 – Fill out form](#)

PEACEPLUS ASPIRE YEAR 3 RENEWAL FORM 2026/27

Please complete this renewal form, if you wish to continue your shared education partnership into Year 3. These will be assessed by your Development Officer, who will be in touch in due course.

Complete this as a partnership

[Year 3 Renewal Form](#) - download and save

Please send this to PEACEPLUSASPIRE@leargas.ie by **10 June 2026**

If you are in a NS partnership, please await information from your Development Officers in relation to this.

Action Plans 2026/27 and Pupil Data Collection

All partnerships will submit an action plan for 2026/27 in September and complete confirmation of pupil data. Development Officers will be in touch about this in due course.

Please send all documents by email to PEACEPLUSASPIRE@leargas.ie.