

Evidence – how to generate in BM

- Access your project in BM
- Go to section *Mobility Activities* and access one particular mobility clicking on *Edit*

European Commission | Erasmus+ and Solidarity Corps

Project Activities and Budget Details

Grant Agreement No. [redacted] Awarded/Reported Budget [redacted]

NA : IE01 - Léargas the Exchange Bureau - Organisation OID [redacted] Legal name [redacted]

Project ongoing
Deadline : 30 Oct 2025
157 days left !

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities**
- Fewer Opportunities
- Budget
- Amendments
- Reports

Mobility activities

Mobility activity ID	Draft Mobility activity	Activity type	Participant's first name	Participant's last name	Participant's email	Sending country	Receiving country	Start date	End date	Pa wi op	[reload]
37257-MOB-0021	COMPLETE	Short-term learning mobility of VET learners	[redacted]	[redacted]	[redacted]	Ireland	Portugal	03-02-2025	14-02-2025	No	[copy] [delete] [view] [edit]
37257-MOB-0012	COMPLETE	Short-term learning mobility of VET learners	[redacted]	[redacted]	[redacted]	Ireland	Spain	03-02-2025	14-02-2025	No	[copy] [delete] [view] [edit]
37257-MOB-0011	COMPLETE	Short-term learning mobility of VET learners	[redacted]	[redacted]	[redacted]	Ireland	Spain	03-02-2025	14-02-2025	No	[copy] [delete] [view] [edit]
37257-MOB-0013	COMPLETE	Short-term learning mobility of VET learners	[redacted]	[redacted]	[redacted]	Ireland	Spain	03-02-2025	14-02-2025	Ye:	[copy] [delete] [view] [edit]

Evidence – how to generate in BM

- Click on *Create Draft Document* on the right-hand side

Project Activities and Budget Details



Project list

Grant Agreement No. [REDACTED] Awarded/Reported Budget [REDACTED]
NA : IE01 - Léargas the Exchange Bureau -
Organisation OID [REDACTED] - Legal name [REDACTED]

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Reports

Mobility activities

Individual mobility activities

Group mobility activities

Targets

Participant reports

Documents

Participant : Layah Geraghty

Total mobility activity grant : 1 849,00 €

COMPLETE

+ Create Draft Document

MOBILITY ACTIVITY

Mobility activity ID *

37257-MOB-0021

Unique Erasmus+ Mobility ID *i*

2024-SHORT-0021-KA121-VET-000237257

Activity type *

Short-term learning mobility of VET learners

Participant Accompanying Person

International mobility activity *i*

Evidence – how to generate in BM

- In the new window select a document type and click on *Create Draft*. Document title will pre-fill once you select the document type. You can change it if you wish.

Project Activities and Budget Details

Grant Agreement No. [REDACTED] Awarded/Reported Budget [REDACTED]

NA : IE01 - Léargas the Exchange Bureau - Organisation OID [REDACTED] - Legal name [REDACTED]

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Mobility act

Individual

Participant

MOBILITY A

Mobility activity ID *
37257-MOB-0021

Unique Erasmus+ Mobility ID
2024-SHORT-0021-KA121-VET-000237257

Activity type *
Short-term learning mobility of VET learners

Participant Accompanying Person

COMPLETED

+ Create Draft Document

Cancel Create Draft

Create Draft Document

Mobility *
[REDACTED]

Document type *
[REDACTED]

Document title *

Evidence – how to generate in BM

- Created templates will sit in section *Documents*. They can be deleted, viewed, edited, generated as Word and PDF and copied from there.

Project Activities and Budget Details

[Project list](#)

Grant Agreement No. [REDACTED]

Awarded/Reported Budget [REDACTED]

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NA : IE01 - Léargas the Exchange Bureau -
Organisation OID [REDACTED] legal name [REDACTED]**157 days left !**

Content menu



Mobility activities

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Documents

List of Mobility Documents (4)

Document title	Mobility activity ID	Creation date	Activity type	Participant's First Name	Participant's Last Name	Receiving country	Start date	End date	Document status
Europass Mobility certificate_37257-MOB-0012	37257-MOB-0012	16-05-2025	Short-term learning mobility of VET learners	[REDACTED]	[REDACTED]	Spain	03-02-2025	14-02-2025	DRAFT
Learning agreement_37257-MOB-0012	37257-MOB-0012	16-05-2025	Short-term learning mobility of VET learners	[REDACTED]	[REDACTED]	Spain	03-02-2025	14-02-2025	DRAFT

- Delete
- View
- Edit
- Generate PDF
- Generate Word
- Copy Document