

# A Quick Guide to Erasmus+ Eligibility

Without eligible legal status your organisation cannot take part in the Erasmus+ Programme. This sheet defines who or what can take part in the programme and provides some pointers about how to prove the legal status of your organisation.

We also advise you to read the Erasmus+ Programme Guide for additional information about who can take part: you can find a link to the guide on our home page at [www.leargas.ie](http://www.leargas.ie). In the guide you'll find the information you need in Part C, Information for Applicants.



## ✓ Eligible Entities

### ★ Company Limited By Guarantee/Shares

This may be indicated by any of the following: Ltd (Limited), DAC (Designated Activity Company), CLG (Company Limited by Guarantee), PLC (Public Limited Company)

### ★ Companies incorporated under the Charities Act 1973

### ★ Public/Statutory Body

Schools, Colleges, Universities, ETBs (Education and Training Boards), County/Urban Councils, Hospitals, National Organisations such as Teagasc, Irish Prison Service, Health Service Executive etc.

### ★ Trade Union

### ★ Co-operative

### ★ Trusts

Note we cannot contract directly with the Trust but must contract with the Trustees individually and collectively

### ★ Individual – for Erasmus+ Youth in Action only, when representing informal groups of young people (Key Actions 105, 205, 347 only)



## What proves eligibility?

- Memorandum and Articles/Cert of Incorporation
- Registration *as a company* with the Companies Registration Office (CRO)
- Registration with Registrar of Friendly Societies as per CRO
- Passport or legal form of identification for individual (youth field representative only)
- School Roll number
- Legal correspondence proving status as a legal entity (e.g. official letter from Department of Education & Skills to school)
- The constitution/responsibilities of the group (youth field only)



## Non Eligible Entities

- ★ Individual (unless the person is a Youth representative)
- ★ Sole trader, self-employed person
- ★ Voluntary Group/Association/Organisation (unless it is a limited company)
- ★ Businesses that are not limited
- ★ Unincorporated Associations
- ★ Partnerships or Limited Partnerships
- ★ An individual referring to him/herself as an organisation

- ★ SME (Small to Medium Enterprise) unless it is a limited company

## What does not prove eligibility?

- ★ Registration of business name on CRO
- ★ Constitution
- ★ Receipt of grants from Government Departments/EU
- ★ Registration as a charity
- ★ Previous grants from Léargas
- ★ Tax registration Tax Clearance Certificate

## What to do if you are not listed as an eligible entity

- Apply as an individual on behalf of an informal group of young people (Youth programme only)
- Form a Limited Company / Co-op
- Get an eligible entity to apply on your behalf e.g. Umbrella body

If you are still unclear about whether you are eligible to participate in Erasmus+ please contact the Operations and Finance team at [opsfin@leargas.ie](mailto:opsfin@leargas.ie)