

# Future Classroom Lab course: Developing an eSafe Classroom

22-24 February 2016, Brussels

## DESCRIPTION

The Internet is now part of the daily practice of many classroom activities. Teachers use and, increasingly, produce more digital materials as part of course work. Many teachers and students now use social media and mobile tools to access and share information. But what do all of these new practices mean for eSafety in the classroom and the school? How do we work together as a school to create eSafe classrooms?

This workshop aims to support teachers in integrating eSafety best practice into their own lesson planning and help their school become a safe learning environment by promoting digital literacy, digital citizenship the safe use of digital tools and the Internet. Participants will be able to develop eSafety skills and access a wide range of eSafety resources and materials useful for teaching and learning. They will see how the school can develop a whole-school progressive eSafety curriculum as a central part of the school's eSafety Programme.

The workshop is a hands-on practical course and participants will have the opportunity to:

- Explore how to embed eSafety into the daily practice of their classroom.
- Discover key resources for promoting the effective and safe use of the Internet in teaching and learning.
- Help students to be digitally literate and safe and responsible internet users for learning and for life.
- Establish eSafety strategies to embed eSafety across the school curriculum.
- Share strategies to developing an effective whole-school eSafety Programme.

## WORKSHOP TRAINER

Gráinne Walsh is an experienced teacher trainer and expert in the field of eSafety and digital content. She is a secondary school teacher who worked for six years with Webwise, the Internet Safety Awareness Centre Ireland. In 2013 she was a lead author of the course "eSafety in the school and classroom", an EU co-funded project coordinated by European Schoolnet. Gráinne delivers training webinars, presentations, tutorials and workshops to primary and post-primary teachers.

## AGENDA

<b>Day 1</b>		<b>Monday 22 Feb - Safety in the 21<sup>st</sup> Century</b>	
9.30	<b>eSafety in your School and Classroom</b>	<ul style="list-style-type: none"> <li>Welcome and Introductions</li> <li>Tour of Future Classroom Lab</li> <li><i>Coffee break</i></li> <li>Examining best practice in schools</li> </ul>	
12:45	<b>Lunch</b>		
13:45	<b>Resources for Schools and Classrooms</b>	<ul style="list-style-type: none"> <li>Exploring and bookmarking eSafety resources for teachers and schools</li> <li>Sharing ideas – Teachmeet</li> </ul>	
16:30		<ul style="list-style-type: none"> <li>Learning Reflections</li> </ul>	
18.30	<b>Mini Treasure Hunt in city centre (optional)</b>		
19:00	<b>Dinner in a city centre restaurant in Brussels</b>		
<b>Day 2</b>		<b>Tuesday 23 Feb – eSafety and Digital Literacy</b>	
9:00	<b>eSafety in Teaching and Learning</b>	<ul style="list-style-type: none"> <li>Digital Literacy and Digital Citizenship: what do they mean for the classroom?</li> <li><i>Coffee break</i></li> <li>Practical group work</li> </ul>	
12.45	<b>Lunch</b>		
13.45	<b>Creating an eSafe Classroom</b>	<ul style="list-style-type: none"> <li>Teaching critical thinking and information literacy skills</li> <li><i>Coffee break</i></li> <li>Teaching digital literacy skills</li> <li>Teachmeet: Sharing teaching and learning approaches</li> </ul>	
16.45		<ul style="list-style-type: none"> <li>Learning Reflections</li> </ul>	
<b>Day 3</b>		<b>Wednesday 24 Feb – A Whole-School Approach</b>	
9.00	<b>eSafety across the School</b>	<ul style="list-style-type: none"> <li>Creating an eSafety Programme for your school</li> <li>The EU eSafety Label</li> <li><i>Coffee break</i></li> <li>Group work – Towards a Whole School Action Plan</li> </ul>	
12.45	<b>Lunch</b>		
13.45		<ul style="list-style-type: none"> <li>Planning next steps</li> </ul>	
15:00		<ul style="list-style-type: none"> <li>Certificate Ceremony and Farewells</li> </ul>	

## PRE-WORKSHOP ACTIVITIES FOR PARTICIPANTS

**No 1:** Each school needs an Internet Safety Policy, (often known as An Acceptable Use Policy). Does your school have one? If possible bring a copy of the AUP, or a link to it, with you to Brussels.

**No 2:** Identify, with the help of a few of your school colleagues, some of the different types of eSafety issues that students and teachers might encounter when using the Internet, digital tools, mobile devices and social media, both in and outside of your school.

- i. Make a list of the issues suggested.
- ii. Identify how these eSafety issues are covered in your school's eSafety or Acceptable Use Policy (AUP).

**No 3:** Print off the attached 'eSafety Checklist for Schools' PDF and discuss it with 3-4 colleagues at school before completing it. Please bring your completed Checklist with you to the course.

## REMEMBER BEFORE COMING

Participants are requested to bring a laptop with them to the course as well as a 'disposable' email address. As this email will be used to sign-up or register for social media tools it would be best not to use your personal email address or your school address. Free email addresses are available from many sources, e.g. Google, Microsoft.

## PRACTICAL INFORMATION

### HOW TO ARRIVE TO BRUSSELS

Brussels has two airports: Brussels National airport (Zaventem), about 30 min to the city centre, and Brussels South airport (Charleroi), about 60 min to the city centre. You can arrive conveniently to Brussels also by train from London (Eurostar), Paris, Amsterdam and Cologne (Thalys).

#### From the Brussels National airport (Zaventem) to the centre:

- **BY TRAIN:** The train takes you to the main train stations in the Brussels city area: Gare du Nord, Gare Centrale, and Gare du Midi. The ticket costs 8.5€. The trains go every 15-20 min and leave from the Level -1 of the airport terminal:  
[www.brusselsairport.be/en/passngr/to\\_from\\_brussels\\_airport/train/](http://www.brusselsairport.be/en/passngr/to_from_brussels_airport/train/)
- **BY BUS:** The buses **Number 12** (Monday to Friday until 20h) and **Number 21** (weekends all day and weekdays after 20h) take you to Diamant, Schuman and Luxembourg. The ticket costs 4-6 Euros. You find the bus schedules here: <http://www.stib.be/horaires-dienstregeling.html?!=en>

#### From the Charleroi airport (Brussels South) to the centre:

- Take the Brussels City Shuttle bus which takes you to the Brussels Gare du Midi (main train station). A return ticket costs 28 euros (and a one-way ticket normally 14 euros).
- For the bus schedule, see here: [www.charleroi-airport.com/en/passengers/acces-and-parking/brussels-city-shuttle/index.html](http://www.charleroi-airport.com/en/passengers/acces-and-parking/brussels-city-shuttle/index.html)
- At Gare du Midi you can continue your journey by using different metro lines, buses or pre-metro.

### HOW TO ARRIVE TO THE HOTEL

*IF YOUR COURSE PACKAGE INCLUDES A HOTEL: the hotel will be announced later, by mid-January.*

### COURSE VENUE AND HOW TO ARRIVE

The courses will be organised in Brussels, at European Schoolnet's Future Classroom Lab.

**Address:** European Schoolnet, Rue de Trèves 61 – 3<sup>rd</sup> floor, 1040 Brussels. [www.europeanschoolnet.org/](http://www.europeanschoolnet.org/)

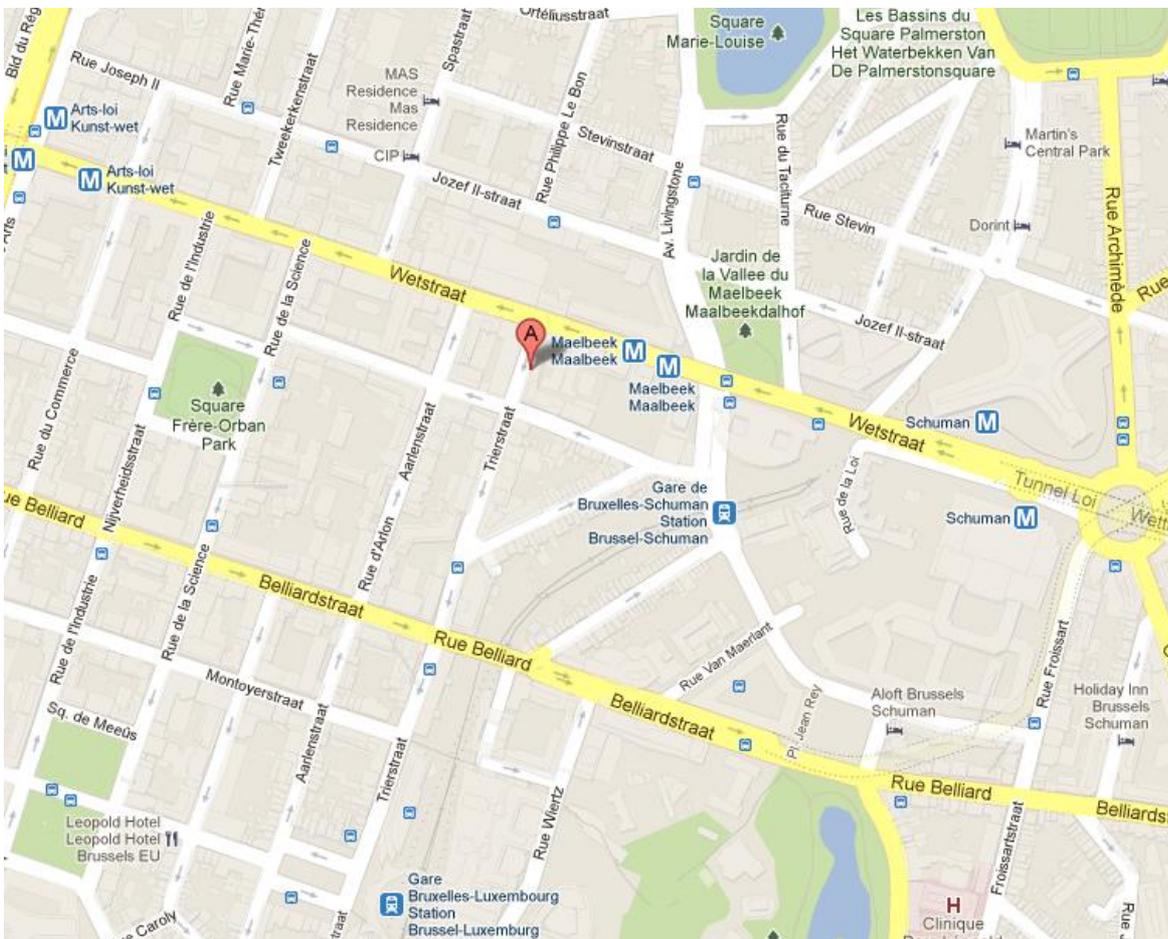
**Future Classroom Lab** - The Future Classroom Lab is a fully equipped, reconfigurable, teaching and learning space developed by European Schoolnet, its 30 supporting Ministries of Education and leading educational technology providers. Future Classroom Lab helps to visualise how conventional classrooms and other

learning spaces can be reorganised to support changing styles of teaching and learning. Read more: <http://fcl.eun.org>

### How to best reach the EUN office and Future Classroom Lab

The office is close to the following places:

- Schuman (buses, metro lines 5 & 1, train, airport bus): 10 min walk
- Luxembourg (buses, train, airport bus): 10 min walk
- Arts-Loi (metro lines 1, 2, 5, 6): 10 min walk
- Maelbeek (metro lines 5 & 1): 2 min walk – use the exit "Rue de la Loi/Wetstraat"
- Thon EU hotel: 1 min walk (across the street)



*Be aware of pick-pockets whenever you are in public places, especially when using public transports.*

## INSURANCE

We ask the course participants to confirm they have health insurance that is internationally valid during their stay in Brussels. EU citizens can obtain a free European Health Insurance Card (EHIC).

## CANCELLATION POLICY

If the participant cancels his or her participation up to 6 weeks before the course begins, there are no cancellation fees. If the participation is cancelled between 6 weeks and 2 weeks before the course starts, 50% of the course fee will be charged. If they cancel any later, there will not be any refund. Substitutions are possible right up to the start of the course.

## ABOUT

---

### EUROPEAN SCHOOLNET

European Schoolnet is the network of 30 European Ministries of Education, based in Brussels. As a not-for-profit organisation, we aim to bring innovation in teaching and learning to our key stakeholders: Ministries of Education, schools, teachers, researchers, and industry partners. [www.eun.org](http://www.eun.org)

### FUTURE CLASSROOM LAB

The Future Classroom Lab is a fully equipped, reconfigurable, teaching and learning space developed by European Schoolnet, its 30 supporting Ministries of Education and leading educational technology providers. Future Classroom Lab helps to visualise how conventional classrooms and other learning spaces can be reorganised to support changing styles of teaching and learning. <http://fcl.eun.org>

## CONTACT

For any questions related to the course please contact Elina Jokisalo, [elina.jokisalo@eun.org](mailto:elina.jokisalo@eun.org)