



The International Association
for the Exchange of Students
for Technical Experience



IAESTE Programme Application Form

Complete all questions in block capitals, in as much detail as possible, and submit with supporting documents

Personal Details:

Code:

1. First Name:		2. Family Name:	
3. Home Address: _____ _____ _____		4. Term Address: _____ _____ _____	
5. Home Tel:		6. Term Tel:	
7. Mobile:		8. E-mail:	
9. Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>		10. Marital Status:	
11. Place of Birth (incl. town / city):		12. Date of Birth:	
13. Nationality: (Mention dual nationality if held)		14. Passport No:	
15. Date of Issue:	16. Date of Expiry:	17. Place of issue:	
18. Are you medically and physically fit?: Yes <input type="checkbox"/> No <input type="checkbox"/> (If 'no', please attach a sheet giving details. This will not affect your application.)			
19. University / College:		20. Current Study Year (e.g. "2 of 4", "5 of 5")	
21. Faculty and course name:		22. Specialisation (if any):	
23. Knowledge of languages (1 = excellent, 2 = good, 3 = fair, 4 = poor / none): English ① ② ③ ④ German ① ② ③ ④ French ① ② ③ ④ Other ① ② ③ ④			

Desired Traineeship

24. Type of traineeship preferred (e.g. Research, University, Private Company):		
25. Area of traineeship preferred (e.g. Organic Chemistry, Road Engineering):		
25. Date available from:	26. Date available until:	27. Time in weeks:
28. Country desired 1:	29. Country desired 2:	30. Country desired 3:
31. Do you require accommodation to be found for you?: Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If 'no', you will be expected to find your own accommodation</i>		
32. How did you hear about IAESTE? (e.g. University Presentation, Web Search, Friend):		



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IAESTE Programme Application: Required Supporting Documents

In addition to the completed application form, you must submit the following:

1. Curriculum Vitae (CV)

Two copies of a current CV. Include any relevant educational experience (e.g. special projects completed at university) as well as work experience. Note that if you are nominated for a traineeship your CV will be submitted to an overseas employer: abbreviations and acronyms (e.g. UCD, NUIG) should be explained. CVs should not exceed two A4 pages.

2. Certified List of Subjects studied and Results achieved to date

This must show the subjects you have studied in your course and your exam results to date. It must be an official copy (i.e. on headed paper or otherwise authenticated by the college/university) – internet printouts are not acceptable.

3. Cover Letter

Addressed to IAESTE Ireland and explaining the type of traineeship desired and your reasons for applying to the programme.

4. €90 Application Fee

Cheque, Bank Draft or Postal Order only, made payable to Léargas.

5. Stamped, self-addressed postcard or sealed envelope

This will be sent back to you as proof of receipt of your application.

Complete applications should be addressed to:
IAESTE Ireland, Léargas, 189 Parnell Street, Dublin 1

Deadline for receipt of applications:
Friday, 15 January 2010

NOTE: Final selection of applicants for traineeships is a competitive process and will include an interview. Every effort is made to secure traineeships for as many students as possible, but demand always exceeds supply. The IAESTE Programme introduces students to the culture of countries that they may not otherwise visit. It is not always possible to place students in requested countries and students should be prepared for the possibility of taking up traineeships in countries not requested in their application.

Further information about the IAESTE Programme can be found at www.iaeste.ie.

IAESTE Ireland is managed through Léargas The Exchange Bureau and is supported by the Department of Education and Science. IAESTE Ireland, Léargas The Exchange Bureau and the Department of Education and Science cannot be held responsible for any accidents, costs or damages that may occur to a trainee at the place of work or elsewhere during, after or prior to a placement.

