

## Hands on guide to...

# Training and Networking

### Application Deadlines:

The Youth in Action Programme runs from 2007-2013 and each year there are five deadlines –

- 1 February - activities starting between 1 May and 30 September
- 1 April - activities starting between 1 July and 30 November
- 1 June - activities starting between 1 September and 31 January
- 1 September - activities starting between 1 December and 30 April
- 1 November - activities starting between 1 February and 31 July

### What Training and Support is available for projects?

Léargas also operates a Training plan each year offering a range of training and partner building opportunities both at National and European level – to register for updates on these activities go to [www.leargas.ie/youthinaction](http://www.leargas.ie/youthinaction)

European SALTO Centres – Support for Advanced Learning and Training Opportunities – also offer a large number of supported training activities and resources.

Go to [www.salto-youth.net](http://www.salto-youth.net)

### Brief description of Léargas:

Léargas is the National Agency of the Youth in Action Programme in Ireland, and is responsible for supporting, assessing and funding applications received from organisations. There are equivalent agencies in all Youth in Action programme and participating countries who can assist your partners in developing Training and Networking Activities.

### And Finally...

Beneficiaries of this action are not just the participants and organisations directly taking part. They are also the community and young people who will have opportunities to learn and share ideas with European partners as a result. This action aims to support organisations develop their approach to delivering quality opportunities in the Youth in Action Programme but also aims to develop co-operation in the field of Youth Work.

## HANDS ON GUIDE

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### How can Training & Networking activities help my organisation/club?

There are nine different activities which can help your organisation identify and meet your training and networking needs.

- 1. Feasibility Visit** - meetings with potential partners where they can explore and or prepare Youth in Action projects.  
*(min 2 partner countries / up to 2 participants per promoter / 2-3 working days)*
- 2. Evaluation Meetings** - aim to help projects to evaluate past activity with a view to identifying areas for future improvement or follow-up.  
*(min 2 partner countries/ up to 50 participants / max 10 days)*
- 3. Job Shadowing** - allows a short stay with a partner organisation. Youth workers are offered a practical placement to share work practices, methods, skills and knowledge.  
*(min 2 partner countries / up to 2 participants / 10-20 working days)*
- 4. Partner Building Activities** - brings together potential partners and enables the development of new Youth in Action projects.  
*(min 4 partner countries/ up to 50 participants / max 10 days)*
- 5. Training Courses** - are learning opportunities connected to building skills and knowledge or capacity around specific topics needed to implement Youth in Action activities.  
*(min 4 partner countries/ up to 50 participants / max 10 days)*
- 6. Study Visits** - are thematic visits allowing organisation to view youth work realities in a different country and share practices.  
*(min 4 partner countries/ up to 50 participants / max 10 days)*
- 7. Seminars** - based around theoretical inputs, seminars offer a platform for discussions and exchange of good practices on chosen themes which are relevant in the youth work field.  
*(min 2 partner countries/ up to 50 participants / max 10 days)*
- 9. Networking Activities** – are a combination or series of activities aiming to create new networks relevant in the youth work field.  
*(min 6 partner countries/ no limit on participants / between 3-15 months)*

### Who are they for?

If you are **new to the Youth in Action programme** - Training and Networking activities are there to help you to get off to a great start. Feasibility visits can help you work out your project ideas in person with any potential partners. Partner Building Activities can help you make connections with potential project partner organisations in your area of youth work and Training Courses can help develop the capacity and confidence of staff to establish and implement youth exchanges and other Youth in Action Projects.

Or perhaps your organisation is **experienced in Youth in Action** and has implemented many different projects? Evaluation Meetings can help you to review activity and make new steps in terms of quality and partnership. Seminars can support your in-depth exploration of international developments in the youth field or simply develop trainings with your partners to allow you to plan the next generation of Youth in Action Projects

### What is the application process?

Applications are submitted to the National Agency by the **Host Partner country** for the appropriate deadline.

A Grants Committee will meet to assess the project proposals approximately 6 weeks after the deadline. Proposals are :

- |                      |   |
|----------------------|---|
| Granted              | - the eligible granted amount is offered                  |
| Granted IN PRINCIPLE | - minor follow up information is requested to be provided |
| Rejected             | - does not meet qualitative and/or quantitative standards |

Once the project is approved contractual procedures commence and the project is issued 75% of the grant. The remaining 25% to be issued upon the receipt and satisfactory assessment of the Final Report.

It is worth bearing in mind that projects can apply for a number of Training and Networking activities on a single application form. Activities must be clearly planned and can last up to 18 months – these are known as multi-measure projects and you can find out more by contacting Léargas.

