



Education and Culture  
Lifelong Learning Programme  
GRUNDTVIG

Name of evaluator: \_\_\_\_\_

**GRUNDTVIG SENIOR VOLUNTEERING PROJECTS  
COMMON EUROPEAN QUALITY ASSESSMENT FORM  
2010**

**Project reference N°**

<b>Name of coordinating organisation:</b>	
<b>Project title:</b>	

**Note on the points system:** Each criterion should be rated on the scale proposed. The ratings of the quality criteria result in a total number of points out of a maximum of 100. Each application is rated by 2 assessors (at least one of whom must be external to the NA) and the average of the marks will be used as the final marking for quality. Experts should use numbers with decimals (e.g. 4.2) when giving points for one or more of the items in the quality assessment form in order to avoid too many assessments with the same total number of points.

Please note that applications scoring less than 50 points in the quality assessment will not be selected for funding.

**Scale of evaluation:**

<i>Maximum score</i>	<i>Very good</i>	<i>Good</i>	<i>Fair</i>	<i>Weak</i>
<b>5</b>	5	3-4	2	0-1
<b>10</b>	8-10	6-7	4-5	0-3
<b>15</b>	12-15	8-11	3-7	0-3

Question	Ref. in the application form	Max. points	Points given
<b>I – QUALITY OF THE PROJECT</b>	-	<b>45</b>	
Both <u>organisations</u> are clearly presented	5.2	10	
There is a clear presentation of the <u>volunteers'</u> profile or guidelines for selection of volunteers. These profiles / guidelines are acceptable.	5.6	10	
The <u>volunteering activities</u> foreseen are clearly described. Their value in terms of learning for the participants is clearly described and convincing. They are clearly non-profit making and are not job substitution. The whole preparation / training / debriefing cycle and the practical arrangements are clearly described and appropriate to the (foreseen) volunteers' profile and activities.	5.7 5.8 5.9 5.10	15	
The project will involve real <u>cooperation</u> between the two organisations, beyond the exchange of volunteers (with objectives and other activities)	5.4 5.5	10	
<b>II – QUALITY OF THE PROJECT PARTNERSHIP</b>	-	<b>15</b>	
Both organisations are appropriate for the <u>topic</u> of the project.	5.2 – 5.4 – 5.13	5	
The <u>balance</u> between partners in terms of their involvement in the project's activities is appropriate for the implementation of the project's objectives	5.4 – 6.2 – 6.3	5	
Appropriate measures have been foreseen to ensure * effective communication and cooperation * sustainability of the cooperation	5.5 - 5.11 - 5.12 – 6.1	5	

<b>III – IMPACT AND EUROPEAN ADDED VALUE</b>	-	<b>20</b>	
Expected impacts and benefits of the project on both institutions are well defined. The project is integrated into the activities of the participating institutions / organisations	5.10 5.2 5.4	5	
Expected impacts and benefits of the project on the volunteers are well defined	5.10	5	
The methodology for evaluating the impacts and benefits is clear	5.11	5	
The project will achieve results which would not be attained by activities carried out entirely within one and the same country	5.2 – 5.4 – 5.10	5	
<b>IV – QUALITY OF THE WORK PROGRAMME</b>	-	<b>10</b>	
The work programme is appropriate for achieving the project's objectives.  The tasks have been clearly defined and allocated in such a way that the results envisaged can be achieved within the time-frame foreseen.	5.4 – 5.5 – 6.1 – 6.2	10	
<b>V – DISSEMINATION AND EXPLOITATION OF RESULTS</b>	-	<b>10</b>	
The planned activities for dissemination and exploitation of results are relevant and well defined  They involve both organisations, the volunteers, and the wider community	5.12	10	
<b>TOTAL POINTS FOR THE QUALITY ASSESSMENT</b>	-	<b>100</b>	

**National priorities for 2010**

<i>NAs to insert the national criteria and priorities here</i>		<b>15</b>	

**OVERALL COMMENTS:**

*Please be as specific and clear as possible. In the case of less good quality applications, please explain points which you feel could be improved (these comments may be sent as feedback to unsuccessful applicants). Please complete this section in the language of the Project proposal, or in English.*

*I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the organisation(s) or any of the persons having submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.*

*I agree that my name and current position will be communicated to National Agencies managing Grundtvig in other countries.*

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Date

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Name and signature