



Education and Culture
Lifelong Learning Programme
GRUNDTVIG

Name of evaluator: _____

**GRUNDTVIG VISITS & EXCHANGES
COMMON EUROPEAN QUALITY ASSESSMENT FORM
2010**

VIS reference N°

Name of the applicant:	Family name:
	First name:

Note on the points system: The ratings of the application against the quality criteria result in a total number of points out of a maximum of **100**. National Agencies may add **15** points for national criteria.

Each main criterion is given a total maximum number of points.

Please note that applications scoring less than 60 points (out of 100; points for national priorities are not included) in the quality assessment should not be selected for funding.

Note: The present form should not be used in the case of grants awarded for the purpose of attending official Grundtvig events organised at European level by or in cooperation with the European Commission. For these cases the NA will be notified by the Commission of the procedure to be used.

Section in Application form		Points	Max.
3.1	Content and duration		40
3.2	The objectives and activity programme for the Visit are presented clearly and are reasonable.		
3.3	The duration of the mobility is realistic and coherent with the foreseen activities and the Visit's objectives.		
3.4	The content of the Visit is relevant for the applicant's professional activity.		
3.5	The content of the Visit is compatible with the objectives of the Grundtvig programme. <i>Applications assessed as weak on this criterion will be rejected.</i>		
4.1	The applicant intends to undertake concrete and adequate preparatory activities before the Visit.		
5.1	The applicant has the profile necessary for attaining the objectives of the Visit.		
5.2	The applicant has the necessary language competence to be able to benefit from the Visit.		
5.3	The host organisation (or conference/seminar to be attended) is appropriate for attaining the objectives of the Visit.		
5.4	If the Visit is to be carried out jointly with other people (3.5), the justification for involving more than one person is convincing.		
5.5			
6.4			
	Impact and relevance		40
4.1	The Visit is embedded in broader cooperation between the home and host organisation.*		
4.2	It is clearly described how the applicant intends to incorporate the results of the Visit in his/her professional activities.		
4.3	It is clearly demonstrated that the applicant will benefit from the experience which the Visit will provide in terms of personal and professional development.		
4.5	It is clearly demonstrated that the applicant's home organisation (if any) and his/her learners there will benefit from the added insights / knowledge / competences obtained by the person carrying out the Visit.		
6.1	It is clearly demonstrated that the organisation which will host the Visit will benefit from the expertise of the person carrying out the Visit.*		
6.3	The Visit will also have an impact on the local community of the host organisation.*		
	The applicant has a realistic and clear plan how to disseminate the results of the Visit upon return.		

4.4	European added value		20
4.2	The Visit activity abroad will have positive effects which could not be derived from similar activity within the applicant's own country of residence/work.		
	The Visit will contribute to strengthening cooperation between the applicant's home organisation and the host organisation of the Visit.*		
	The Visit will contribute to increasing the European dimension of the applicant's home organisation (if applicable, i.e. if the applicant is working in an organisation concerned with adult education)		
	TOTAL POINTS FOR THE QUALITY ASSESSMENT		100

* Not applicable to Visits to conferences and seminars.

National priorities for 2010

	<i>NAs to insert the national criteria and priorities here.</i>		15

OVERALL COMMENTS:

Please be as specific and clear as possible, ensure that your comments are consistent with the marks given, and use polite language. In the case of less good quality applications, please explain points which you feel could be improved.

Your comments may be sent as feedback to unsuccessful applicants.

I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the person who has submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.

Date

Name and signature

DECISION No 1720/2006/EC OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 15 November 2006 establishing an action programme in the field of lifelong learning¹

(Excerpt)

Article 29

Objectives of the Grundtvig programme

1. In addition to the objectives of the Lifelong Learning Programme set out in Article 1, the specific objectives of the Grundtvig programme shall be:
 - (a) to respond to the educational challenge of an ageing population in Europe;
 - (b) to help provide adults with pathways to improving their knowledge and competences.

2. The operational objectives of the Grundtvig programme shall be:
 - (a) to improve the quality and accessibility of mobility throughout Europe of individuals involved in adult education and to increase its volume so as to support the mobility of at least 7 000 such individuals per year by 2013;
 - (b) to improve the quality and to increase the volume of cooperation between organisations involved in adult education throughout Europe;
 - (c) to assist people from vulnerable social groups and in marginal social contexts, in particular older people and those who have left education without basic qualifications, in order to give them alternative opportunities to access adult education;
24.11.2006 EN Official Journal of the European Union L 327/59
 - (d) to facilitate the development of innovative practices in adult education and their transfer, including from a participating country to others;
 - (e) to support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning;
 - (f) to improve pedagogical approaches and the management of adult education organisations.

¹ in L 327/46 Official Journal of the European Union of 24.11.2006

ANNEX 2

Description of the Grundtvig VIS action as included in the *LLP Guide 2010 Guide* (excerpt).