Lifelong Learning Programme
2011
presented by
Leonardo da Vinci National Agency
Purpose of Event

• What the Lifelong Learning Programme has to offer
• How to avail of Leonardo da Vinci grants under the Lifelong Learning Programme – Particularly Transfer of Innovation, Mobility and Partnership projects
Overview of the LLP and Call 2011
LLP – Overall Aim

• “to contribute through lifelong learning to the development of the European Union as an advanced knowledge-based society with sustainable economic development, more and better jobs and greater social cohesion, while ensuring good protection of the environment for future generations”
The LLP is...

The European Union Flagship Programme in education and vocational training

And fosters:
- Co-operation among institutions in countries participating in it
- mobility
Key Information

- Duration – January 2007 to December 2013
- Budget – €7 billion
- 27 EU-Member States
  + EFTA – EEA countries: Norway, Iceland, Liechtenstein +Switzerland¹,
  + Candidate country: Turkey
  + Croatia¹

¹ Provided that the formal steps are completed in time
Lifelong Learning Programme

Objectives

- To contribute to the development of the Community as an advanced knowledge-based society
- To achieve sustainable economic development, more and better jobs, greater social cohesion, and ensure protection of the environment for future generations
- To foster exchange, cooperation and mobility between education and training systems within the Community
Policy context

Lifelong Learning Programme (LLP) contributes to strategies and initiatives:

Europe 2020

- Early school leaving
- Higher education attainment

ET 2020

- Making LLL and mobility a reality
- E&T quality and efficiency
- Equity, social cohesion, active citizenship
- Creativity and innovation

Flagships initiatives

Youth on the move (Sept. 2010)

Agenda for new skills and jobs (Nov. 2010)
# Lifelong Learning Programme Overall Structure

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<th>Comenius</th>
<th>Erasmus</th>
<th>Leonardo da Vinci</th>
<th>Grundtvig</th>
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</thead>
<tbody>
<tr>
<td>School education</td>
<td>Higher education &amp; advanced training</td>
<td>Initial and continuing vocational training</td>
<td>Adult education</td>
</tr>
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<thead>
<tr>
<th>Transversal programme</th>
<th>Primarily managed by the Commission (centralised)</th>
</tr>
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<tbody>
<tr>
<td>Policy development (incl. study visits,); Language learning; ICT; Dissemination EQF and ECVET</td>
<td></td>
</tr>
</tbody>
</table>

| Jean Monnet programme | |
|-----------------------|-
| Jean Monnet Action; European Institutions; European Associations | |
Priorities 2011-2013

1. Strategies for lifelong learning and mobility

- initiatives between regions/sectors/educational institutions
- projects to explore learning outcomes and effective lifelong guidance; and to implement EQF, NQFs, Europass and ECVET

• 2. Cooperation between education & training and world of work

- contribution of social partners

• 3. Training of teachers, trainers and E&T institutions' managers

- cooperation and exchanges of good practice in these areas
- Quality assurance mechanisms at all levels of E&T
4. Acquisition of **key competences** throughout the E&T system

- projects on communication in the mother tongue; and in foreign languages; mathematics, science and technology; digital competence; learning to learn; social and civic competences; initiative and entrepreneurship; cultural awareness and expression

5. **Social inclusion** and **gender equality** in E&T

- projects on early school leaving and special needs; > access to new learners in higher education; migrants guidance for groups with special needs in schools, VET and adult education
Policy Document Links

Europe 2020 Strategy

Education and Training 2020

New Skills for New Jobs

Mobility
The Structure of the Lifelong Learning Programme in Ireland

European Commission DG Education and Culture

Dept. of Education & Science
Dept. of Enterprise Trade & Employment

Léargas

Education Providers in Ireland and EU
The Application Process

European Commission DG Education & Culture

National Selection Committee
Department of Education and Science
Department of Enterprise Trade and Employment
Board of Léargas, FAS, FETAC, IBEC, Skillnet

Léargas National Agency
National Agency Staff (EU) & Independent expert evaluators

Education Providers Ireland & EU

Approves & Funds
Selects & Approves
Assesses
Applies

Summary & core data
Project summary, consolidated assessment & ratings
Application
Important Documents to Read for applications in 2011

All available from

  – overview of LLP
  – submission and selection procedures
  – Financial provisions

LLP Guide Part 2a SubProgrammes and Actions
  – Descriptions of each SubProgramme

LLP Guide Part 2b Explanations of Actions

Call 2011 Strategic Priorities
2. Overview of the Leonardo da Vinci Programme
Leonardo da Vinci Programme

Who was Leonardo da Vinci?

Leonardo da Vinci
1452-1519
Italian scientist, inventor & artist
‘Renaissance Man’
Leonardo da Vinci Programme 2007-2013

Aims of the Leonardo programme

• To promote cooperation in vocational education and training.

• To contribute to:
  – The development of a well-functioning European labour market (Copenhagen Declaration process);
  – The Modernisation of the European Education and Training systems (Lisbon Agenda).
Contextual Overview

Policy Context

- Lisbon Agenda 2000
- Copenhagen Process 2002
- Maastricht Communiqué 2004
- Helsinki Communiqué 2006
- LLP Council Decision 2006
- Bordeaux Communiqué 2008
- Bruges December 2010 – Re-launch
VET Policies- Copenhagen process

Copenhagen process – Main focus
– enhancing the attractiveness, quality and performance of VET systems
– improving transparency, information and guidance systems
– Recognition of competences and qualifications
– Strengthening the European dimension
Achievements of the Copenhagen process since 2002 – specific initiatives

• A Recommendation of the European Parliament and of the Council on a **European Qualifications Framework (EQF)**. The EQF will relate different national qualifications systems to a common European reference framework - *already approved but needs to be implemented by MS*

• **Recommendation on a European credit system for VET (ECVET)** adopted by the European Parliament on 18 December 2008 and the Council on 11 May 2009, needs to be implemented by MS

• **Recommendation on a European Quality Assurance Reference Framework (EQARF)** adopted by the European Parliament on 18 December 2008 and the Council on 11 May 2009, needs to be implemented by MS
Specific focus for Mobility

- Council Conclusion on Youth Mobility (Nov 2008)
- Green Paper on learning mobility of young people (June 2009)
- Youth on the Move Initiative
Leonardo – Who can apply?

All those in vocational education and training, other than at tertiary level, as well as the institutions and organisations facilitating such education and training, such as:

- Institutions or organisations providing learning opportunities in the fields covered by the Leonardo da Vinci sectoral programme;
- Associations and representatives of those involved in vocational education and training, including trainees’, parents’ and teachers’ associations;
- Enterprises, social partners and other representatives of working life, including chambers of commerce and other trade organisations;
- Bodies providing guidance, counselling and information services relating to any aspect of lifelong learning;
- Bodies responsible for systems and policies concerning any aspect of lifelong learning vocational education and training at local, regional and national level;
- Research centres and bodies concerned with lifelong learning issues;
- Organisations at tertiary level can participate in the projects, but the results should not target those attending education and training at tertiary level;
- Non-profit organisations, voluntary
Leonardo da Vinci
Specific Objectives

- Is a Community programme to promote cooperation in vocational education and training.
- Aims at:
  - Supporting participants in training activities in the acquisition and use of knowledge, skills and qualifications to facilitate personal development, employability and labour market participation
  
  - Supporting improvements in quality and innovation in VET systems, institutions and practices
  
  - Enhancing the attractiveness of VET and mobility for employers and individuals and facilitating the mobility of working trainees
Leonardo da Vinci General Objectives:

1a. Support the acquisition and use of knowledge, skills and qualifications to facilitate personal development, employability and participation in the European labour market

1b. Support improvements in quality and innovation in vocational education and training systems, institutions and practices

1.c Enhance the attractiveness of vocational education and training and mobility for employers and individuals and to facilitate the mobility of working trainees
LdV Operational Objectives

• Improve quality and increase volume of mobility of people involved in initial vocational training to at least 80,000 per year
• Improve cooperation between institutions and organisations providing learning opportunities throughout Europe
• Facilitate the development of innovative practices in vocational education and training and their transfer between participating countries
• Improve transparency and recognition of qualifications and competences including those acquired through non-formal and informal learning
• Encourage the learning of modern foreign languages
• Support the development of Innovative ICT-based content for lifelong learning
Leonardo da Vinci – Summary of Actions

<table>
<thead>
<tr>
<th>Actions</th>
<th>Centralised</th>
<th>Decentralised</th>
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<tbody>
<tr>
<td>Mobility</td>
<td></td>
<td>National Agencies in each country</td>
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<tr>
<td>Partnerships</td>
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<td>National Agencies in each country</td>
</tr>
<tr>
<td>Multilateral projects on development of innovation</td>
<td>Executive Agency</td>
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<tr>
<td>Multilateral projects on transfer of innovation</td>
<td></td>
<td>National Agencies in each country</td>
</tr>
<tr>
<td>Thematic networks</td>
<td>Executive Agency</td>
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<td>Accompanying measures</td>
<td>Executive Agency</td>
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</tbody>
</table>
Leonardo da Vinci –
What we will look at today

Decentralised Projects:

- Mobility
- Partnerships
- Preparatory Visits
- Transfer of innovation
Breakdown of funding IE LdV 2011

- Mobility - €2,047,200
- Partnerships - €170,600
- Preparatory Visits - €20,000
- Transfer of Innovation - €1,160,000
Partner finding

European Commission Partner Search Tool

http://llp.teamwork.fr/partner_search/home.php
Project Presentations
Summary of Funding Opportunities
Transfer of Innovation Projects

• To improve the quality and attractiveness of the European Vocational Education and Training system by transferring existing innovations to new environments through working with transnational partners
• Content can be adapted from previous Leonardo da Vinci Projects, or from other innovative projects or results and transferred into public and/or private vocational training systems and organisations at national, local, regional, or sectoral level.
• Funding - up to 75% of the total project budget; partners must provide at least 25% of the budget as co-funding.
• Applicants can request up to €150,000 per year for the TOI project (all partners): therefore the maximum available for a two-year project is €300,000.
Partnerships

• Small-scale cooperation activities between VET organisations enabling them to cooperate on themes of mutual interest.
• Partnership projects are about co-operation and exchange of information at a European level.
• Partnership funding is based on lumpsum amounts depending on the number of mobility activities (travel abroad)
• Up to €24,000 per partner
• Duration of 2 years
Mobility

Any of the following can take part in a Léargas-managed Mobility project:

• those in initial vocational training (IVTs) (FETAC Level 5 and Advanced Certificate FETAC Level 6) including apprentices

• people available in the labour market, eg workers, people available for employment including graduates (PLMs)

• VET professionals who manage, deliver or design training to exchange expertise and best practices with a view to improving the content and quality of training provision (VETPRO)
Activities vary widely, here are a few examples of potential Mobility projects:

**IVTs**
- Ten trainees in Catering and Tourism at FETAC Level 5 take part in a three-week mobility project to undertake a work placement in a Michelin star hotel.
- Ten construction apprentices at Advanced Certificate FETAC Level 6 go to Germany for eight weeks which includes two weeks of classroom theory followed by six weeks' work experience on site.
- Minimum duration 2 weeks.
- Maximum duration 39 weeks

**PLMs**
- Five school administrative staff take part in a Mobility project to build on a school partnership tackling intercultural diversity. They visit their partner school in Italy for two weeks, examining school policy, systems and procedures in VET.
- 20 fashion design graduates travel to Fashion Houses in other European countries to undertake a 20 week placement
- Minimum duration 2 weeks.
- Maximum duration 26 weeks
Mobiity Contd.

VETPRO

• 2 Programme co-ordinators from Childcare Courses undertake an exchange of expertise and best practice in Sweden to transfer, improve and update competences and or innovative methods and practices in the field of vocational childcare training

• Minimum duration 1 full working week.

• Maximum duration 6 weeks
Preparatory Visits

• Funding for institutions to visit a potential partner institution in another country

• Participation in a partner finding contact seminar organised by the a National Agency

• Grant of circa €1,000 per person to cover travel and subsistence
Preparatory visits

Preparatory Visits allow people to meet to:

• Define the aims, objectives and methodology of a future project

• Define partner roles responsibilities and tasks within a future project

• Work together on an application form
## LdV Deadlines 2011

<table>
<thead>
<tr>
<th>Action</th>
<th>Agency</th>
<th>Deadline 2011</th>
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<tbody>
<tr>
<td>Mobility</td>
<td>Léargas</td>
<td>4&lt;sup&gt;th&lt;/sup&gt; February</td>
</tr>
</tbody>
</table>
| Multilateral LDV Projects:                  | Léargas                     | • Partnerships 21<sup>st</sup> February  
| • Partnerships                              |                             | • TOI 28<sup>th</sup> February |
| • TOI                                       |                             |                             |
| Multilateral LDV Projects:                  | Executive Agency Brussels   | 28<sup>th</sup> February    |
| • DOI’s                                     |                             |                             |
| • Thematic Networks                         |                             |                             |
| • Accompanying Measures                     |                             |                             |
| Transversal Programme                       | Executive Agency Brussels   | 31<sup>st</sup> March       |
# National Agency Contacts

<table>
<thead>
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<tr>
<td>Mobility</td>
<td>Léargas</td>
<td>Fiona Croke <a href="mailto:fcroke@leargas.ie">fcroke@leargas.ie</a></td>
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<tr>
<td></td>
<td></td>
<td>Elva Duggan <a href="mailto:eduggan@leargas.ie">eduggan@leargas.ie</a></td>
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<tr>
<td></td>
<td></td>
<td>Brigid Kelly <a href="mailto:bkelly@leargas.ie">bkelly@leargas.ie</a></td>
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<tr>
<td>Multilateral LDV Projects:</td>
<td>Léargas</td>
<td>Siobhan Wallace <a href="mailto:swallace@leargas.ie">swallace@leargas.ie</a></td>
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<tr>
<td>• TOI’s</td>
<td></td>
<td>Neil Maher <a href="mailto:nmaher@leargas.ie">nmaher@leargas.ie</a></td>
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<tr>
<td>• Partnerships</td>
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<td>Weronika Gasior <a href="mailto:wgasior@leargas.ie">wgasior@leargas.ie</a></td>
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<tr>
<td>Prep Visits</td>
<td>Léargas</td>
<td>Pat Halley <a href="mailto:phalley@leargas.ie">phalley@leargas.ie</a></td>
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# Executive Agency (Brussels) Contacts

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Thank you for your attention!

www.leargas.ie/leonardo
Transfer of Innovation Projects
Transfer of Innovation Funding
2011 - Ireland

- Funding for 3-4 projects
- Evaluated Nationally by 2 evaluators
- 1 stage application process
Transfer of Innovation (TOI)

- Focus on transfer of innovative solutions (best practice) in VET between participating countries
- Products can have local, regional, national, sectoral or European approach
- Transfer involves some form of adaptation (linguistic, cultural, sectoral) of existing products to meet the needs of recipient groups
- Transfer roles should be clear (import, export, development and adaptation) piloted in new contexts and eventually integrated
- Decentralised Management – National Agencies
Transfer of Innovation involves:

1. Identifying and analysing user requirements
2. Selecting and analysing innovative content to meet those requirements and analysing the feasibility of the transfer
3. Integrating (or certifying) it in European, national, regional, local, and/or sectoral training systems and practices

This implies
• Adapting it to the training systems, culture, needs and requirements of targeted users (can include updating the product)

• Transferring it to new sectors or linguistic contexts

• Using it in new sectors or new target groups, including piloting it in public or private training structures
Transfer of innovation – Key Information

- The next deadline to apply for Transfer of Innovation funding is **28 February 2011**.
- You will need at least 3 partners in 3 different participating countries to apply.
- You can use Preparatory Visits funding to meet partners for your project.
- Projects last for up to 2 years.
- The co-coordinating partner must apply to their National Agency and will be responsible for the funding for all partners.
- You can receive a maximum grant of €150,000 per year = maximum 75% of total budget
- Partners must contribute at least 25% of the total project budget.
Transfer of Innovation –
Questions to consider

• Does your project fit with the aims of the Leonardo programme?
  – It is vital that your project idea should be in the domain of vocational education and training.

• Does your project fit with the aims of the Transfer of innovation measure?
  – For more detailed information about the Leonardo Transfer of Innovation measure read file no. 32 of the LLP Guide 2011: Part II b - Explanations by Action

• Are the funding and timescales of the measure appropriate?
  – Funding is up to a maximum of €150,000 per project per year. The minimum level of match funding is 25%. The duration of the Transfer of Innovation projects can be a maximum of 2 years. If you apply in February 2011 your project shall begin in October 2011 and last for up to 24 months.

• Can you meet the minimum requirements of the Leonardo programme?
  – An eligible project consists of organisations from a minimum of 2 countries outside Ireland (e.g. Ireland – your organisation, plus one partner in Spain and another in Poland).

• Does your idea fit with one of the current Call Priorities within the Leonardo programme?
Important Documents to Read for TOI applications in 2011


- overview of LLP
- submission and selection procedures
- Financial provisions
  - Read ALL of this document

LLP Guide Part 2a SubProgrammes and Actions
- Descriptions of each SubProgramme
  - Leonardo = p.10 – 11

LLP Guide Part 2b Explanations of Actions
- Transfer of innovation – File No. 32

Call 2011 Strategic Priorities
- Leonardo da Vinci Multilateral Project TOI Priorities – p.23 – 26
Call for Proposals 2011: Priorities

Priorities 1 – 3

1. Encouragement of cooperation between VET and the world of work

2. Support to initial and continuous training of VET teachers, trainers, tutors and VET institution managers

3. Promotion of the acquisition of key competences in VET
Call for Proposals 2011: Priorities

Priorities 4 – 6

4. Development and transfer of mobility strategies in VET

5. ECVET for transparency and recognition of learning outcomes and qualifications

6. Improving quality assurance systems in VET
Priority 1: Encouragement of cooperation between VET and the world of work

Support close links to working life to make VET more responsive to labour market needs.

Support implementation of New Skills for New Jobs strategy

Foster the involvement of different stakeholders in making VET more responsive to labour market needs

Test and transfer into practice common methods and systems for anticipation of skills needs

Foster integration of working life into institution-based VET
Priority 2: Support to initial and continuous training of VET teachers, trainers, tutors and VET institution managers

Promote the role of VET professionals in response to systemic changes (such as the focus on validation of prior informal and non-formal learning)

Strengthening the link between VET professionals and working life

Promote VET professionals’ pedagogical skills and involvement in curriculum development

Promote the acquisition of competences which will enable VET professionals to teach transversal competences
Priority 3: Promotion of the key competences in VET

Develop concepts for acquisition of key competences in initial vocational training (e.g. VOLL, CLIL)

Develop practices for acquisition of key competences in continuous vocational training

Develop approaches supporting the learning of foreign languages in initial VET

Priority 4: Development and transfer of mobility strategies in VET

Mobility is a major strategic priority in the Education and Training 2020 Strategy.

Applications should:

Adopt and transfer structure and tools to support mobility in VET

Transfer approaches for the generalisation/integration of mobility into VET curricula

Transfer models for reciprocal exchanges of trainees
Priority 5: ECVET for transparency and recognition of learning outcomes and qualifications

Projects should prepare, organise and ensure the transfer of methods, guidelines and tools aiming at the implementation and use of ECVET principles for mobility/LLP purposes

Applications must address all of the following:

- Practical transfer processes to aid understanding/application of ECVET by VET stakeholders
- Practical solutions to facilitate development of innovative practices in VET, using ECVET
- Develop and disseminate strategies which can be replicated at European level and transferred
- Provision of open information and supporting resources ensuring org, technical and quality-related issues linked to ECVET are addressed

Priority 6: Improving quality assurance systems in VET

Projects should contribute to exploitation of any innovative approach in the field of Quality Assurance in VET

Transfer, use and disseminate the results of the ENQAVET project

Transfer and exploit results of projects on implementation of Common Quality Assurance Framework (CQAF) and LdV projects on quality assurance in VET

Update relevant and innovative project outcomes related to the implementation of CQAF in view of the adaptation to the European Quality Assurance Reference Framework

Quality Criteria

• Innovation
• Strong European dimension
• Good partnership
• Plan for dissemination & exploitation of results

➢ For further information read file no. 32 of the LLP Guide 2011: Part II b - Explanations by Action
## TOI vs DOI

<table>
<thead>
<tr>
<th></th>
<th>Multilateral projects on transfer of Innovation</th>
<th>Multilateral projects on development of Innovation</th>
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<tbody>
<tr>
<td><strong>Max. duration</strong></td>
<td>2 years</td>
<td>3 years</td>
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<tr>
<td><strong>Minimal partnerships</strong></td>
<td>3 partners/3 countries</td>
<td>3 partners/3 countries</td>
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<tr>
<td><strong>Level of funding (max per year)</strong></td>
<td>€150,000</td>
<td>€200,000 up to maximum of €400,000</td>
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<td><strong>Application Procedure</strong></td>
<td>National Agency</td>
<td>Commission</td>
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<tr>
<td><strong>Management of Projects</strong></td>
<td>National Agency</td>
<td>Commission, by the Executive Agency</td>
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</table>
Development of Innovation (DOI)

- Projects address a **common challenge** and lead to **new solutions** at **European level** (supra-national solutions)
- Improving the quality of education and training systems in the participating countries
- **Centralised management** - EACEA
Development of Innovation (DOI)

- Benefit to European partners and thus to participating countries
- Know-how, methodology, materials, products available in languages of all partners!
- Enlargement of benefit beyond the partnership

Dissemination and Exploitation
Further information for Development of innovation

Executive Agency Website
Tips for TOI Projects

You must have a good idea!
Project Idea

- Is it innovative – or does it build on previous innovation?
- Does the output already exist in Europe?
- Is there clear evidence of need?
- Is it realistic?
- Is there a strong partnership?
Project Justification

- Identify an existing need – across all partner countries
- Relate the need to 1 Priority
- Justify the project with a clear rationale - research, studies
- Consider the short term and long term impact
Project Outputs

• Clear aims and objectives
• Adaptable and transferable innovative outputs
• Tangible outcomes and products e.g.
  - An adapted methodology
  - A Training course
  - A manual for trainers
Partnership

• Are they the right partners?
• Can they make a contribution?
• Can they reach the target groups?
• Do they have the expertise?
Partnership

• Try to have a meeting with the partners to prepare the application.

Why?
- produce collaborative ideas
- identify lack of commitment
- you will be “singing from the same hymn sheet”
- reduces risk of a ‘fantasy’ budget
Work Programme

- Management/communication arrangements
- Timetable - Allow time for: research
development
testing
evaluation
production
dissemination/exploitation
- Divide up tasks and allocate responsibility
- Evaluation
- Dissemination and Exploitation plan
ADAM Database

To view current and previously funded TOI projects

http://www.adam-europe.eu/adam/homepageView.htm
Reminder –
Transfer of Innovation Projects

• Minimum of 3 partners from 3 countries
• Identify at least 1 innovative lifelong learning solution
• Maximum duration: 2 years
• Maximum EU contribution: €150 000 per annum (= 75%)
• Application is to the National Agency
Transfer of Innovation - How to Apply

• Attend the application workshop
• Application will be by e-form
• Project Outline Form – required for discussing idea with NA
• Forms and guidelines from: www.leargas.ie/leonardo
Transfer of Innovation - How to Apply

• One-stage application
• Deadline for submission: 28th February 2011
• Eligible applicants:
  27 EU countries
  EFTA and EEA (Norway, Iceland, Lichtenstein)
  Turkey (candidate)
  Croatia and Switzerland*
European Commission
Lifelong Learning Programme
2007 – 2013

Léargas
National Co-ordinating Agency for Ireland
Elva Duggan

léargas
Leonardo da Vinci Mobility

• Work placements for those in Initial Vocational Training and People on the Labour Market to develop vocational skills and competencies. Work placements provide access to different working practices and new technologies, as well as opportunities to enhance linguistic capabilities, key skills and cultural awareness.

• Mobility of professionals in Vocational Education and Training who manage, deliver or design training to exchange expertise and best practices with a view to improving the content and quality of training provision.
What is it?

• Linking the worlds of education and work

• Group Mobility:
  Greater impact institutionally and in the classroom – multiplier effect.

• Costs effective Pedagogic tool:
  knowledge, skills and behaviour in a short time period.

• Quality Assured and Self Evaluation:
  Application process and reporting procedure ensures a high quality project that can be self evaluated (FETAC).
From where?

- Institutions and organisations providing/facilitating VET education and training.

- 27 EU-Member States
  - EFTA – EEA countries: Norway, Iceland, Liechtenstein,
  - Candidate country: Turkey
  - FYROM and Croatia
  - Future participation of Swiss Confederation, Countries of the Western Balkans…..
Leonardo da Vinci Mobility Categories

- Initial Vocational Training (IVT)
- People on the Labour Market (PLM)
- Vocational Education & Training Professionals (VETPro)
What is it - IVT?

10 trainees. 3 weeks in France. Catering and Tourism FETAC level 5. 1 week induction in host institution followed by 2 weeks in a Michelin 3 * hotel.

or

Apprentices
10 construction apprentices (FETAC Advanced Certificate level 6) to Germany for 8 weeks work experience on site.
Lifelong Learning Programme
Mobility - Trainee/Student work placements

Original Image courtesy of National Qualifications Authority of Ireland
### Specific objectives IVT

<table>
<thead>
<tr>
<th>Objective</th>
<th>Description</th>
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<tbody>
<tr>
<td>To improve the <strong>quality of mobility</strong> throughout Europe</td>
<td>To facilitate the development of <strong>innovative practices</strong> in the field of initial vocational training and their transfer from Ireland to other participating countries.</td>
</tr>
<tr>
<td>To gradually increase the <strong>volume</strong> of IVT training placements</td>
<td>To encourage the learning of modern <strong>foreign languages</strong> in the context of IVT.</td>
</tr>
<tr>
<td>To improve the <strong>transparency and recognition of qualifications</strong>, skills</td>
<td>To improve the quality and increase the volume of <strong>co-operation</strong> between learning/training provider <strong>institutions</strong>, enterprises, <strong>social partners</strong> and other relevant bodies across Europe.</td>
</tr>
<tr>
<td>and competences, including those acquired through non-formal and informal learning.</td>
<td></td>
</tr>
<tr>
<td><strong>To increase the number</strong> and range of <strong>organisations</strong> participating in LdV IVT training placements.</td>
<td></td>
</tr>
</tbody>
</table>
What is it - PLM?

School admin staff building on a school partnership tackling intercultural diversity. 5 admin staff visiting partners school in Italy for 2 weeks. Examining School policy, systems and procedures in VET.
or
Graduates
20 fashion design graduates travel to Fashion Houses in other European countries to undertake a 20 week placement

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Education and Culture DG
Lifelong Learning Programme
<table>
<thead>
<tr>
<th>Specific objectives PLM</th>
</tr>
</thead>
<tbody>
<tr>
<td>To improve the <strong>quality of mobility</strong> throughout Europe of people involved in the labour market and those seeking to become so involved</td>
</tr>
<tr>
<td><strong>To increase</strong> the number and range of <strong>organisations</strong> participating in Labour Market training placements.</td>
</tr>
<tr>
<td>To improve the quality and increase the volume of <strong>co-operation</strong> between learning/training provider <strong>institutions</strong>, enterprises, <strong>social partners</strong> and other relevant bodies across Europe.</td>
</tr>
<tr>
<td><strong>To gradually increase the volume</strong> of Labour Market training placements throughout the period.</td>
</tr>
</tbody>
</table>
What is it – VET Pro?

4 Programme Co-ordinators from Childcare and Beauty Therapy Courses.
2 Beauty Therapy to Slovenia for 1 week
2 Childcare to Sweden for 1 week
2 days VET policy. 2 days policy in practice in the Curriculum. 1 day policy and practice in the workplace.

Or

10 senior staff from VEC examining Recognition of Prior Learning, the use of ILO’s in the Classroom and Quality Assurance Systems/ Self Evaluation in Scottish Further Ed system.
<table>
<thead>
<tr>
<th>Specific objectives VETPro</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>To improve the quality of mobility throughout Europe of professionals involved in vocational education and training</strong></td>
</tr>
<tr>
<td><strong>To increase the participating VET Professionals</strong></td>
</tr>
<tr>
<td><strong>To improve the quality and increase the volume of co-operation between learning/training provider institutions, enterprises, social partners and other relevant bodies across Europe.</strong></td>
</tr>
<tr>
<td><strong>To encourage the learning of modern foreign languages in the context VET</strong></td>
</tr>
</tbody>
</table>
Who, Where, How long?

<table>
<thead>
<tr>
<th>Who:</th>
<th>Where:</th>
<th>Duration:</th>
</tr>
</thead>
<tbody>
<tr>
<td>People undergoing initial vocational training (IVT)</td>
<td>Vocational training institutions and/or undertakings</td>
<td>2 – 39 weeks</td>
</tr>
<tr>
<td>People in the labour Market (PLM)</td>
<td>Vocational training institutions and/or undertakings</td>
<td>2 – 26 weeks</td>
</tr>
<tr>
<td>Trainers in VET (VETPRO)</td>
<td>Institution and Enterprise</td>
<td>1 - 6 weeks</td>
</tr>
</tbody>
</table>
Making an application
Steps to Application Form

- Develop aims and objectives
- **Obtain approval** from management at appropriate level e.g. CEO / principal
- **Obtain commitment** from all stakeholders
- **Obtain Letters of Intent** from partners
- Describe **Programme of Activity**
- Commence accreditation process, if appropriate
- **Agree Timetable**
- **Budget:** explanation of costs
- **Contingency plans**
- **Write application**
Key Points!

Don’t be put off by jargon – key words

Documentation is critical but templates are available

Help is available by phone or email at any stage of the process

Opportunity to discuss ideas and ‘best practice’ in your field

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The application form:

1. Project Outline / Summary
2. Justification / Aims, Content, Background
3. Partnership
4. Work Programme (including selection and preparation for the period abroad)
5. Project Management
6. Dissemination
7. Validation / Recognition
8. Budget
Aims, Content and Background

Discuss:

• the objectives of the project and the anticipated results

• the benefits in terms of training needs, professional, linguistic and personal competencies

• the group of beneficiaries, their achievements to date and the training needs addressed through the project

• the chosen target country and placement durations

• the project in the context of sectoral, regional, national and European needs and in the context of Lifelong Learning objectives

• previous funding for a similar project, outline new developments eg, new target country or sector, new tools for evaluation etc
Aims, Content and Background

Top Tip Reference sites

• European Commission Paper on Lifelong Learning  

• White Paper on Adult Education  www.education.ie

• National Development Plan  www.ndp.ie

• FETAC  http://www.fetac.ie

• CEDEFOP  http://www.cedefop.europa.eu

• ESRI  http://www.esri.ie
Aims, Content and Background

- Group of beneficiaries status and needs
- Relevance of project for beneficiaries
- Specific aims of the project in relation to needs identified
- Planned duration and choice of partner
- Relevance to sector, region, organisation (Micro)
- Relevance to LLP, LDV, National (Macro)
Partnership

- Size
- Scope of work
- Areas of expertise and competences
- Staff experience in VET
- Specific project tasks
- Staff resources assigned to project
Partnership

Top Tip Discuss:

- 27 Member States + participating countries
- the partner organisation and their role within the partnership; size, area of activity, expertise and competence
- Identify key personnel, their roles and responsibilities
- How and why the partnership developed
- How the partner will meet the aims of the project and the needs of the beneficiaries
- Reciprocity
- Proven track record in transnational mobility
- Role of any intermediary organisations
Applicant & Partner Organisation

Top Tip
• Descriptive
• Assurance
• Expertise
• Resources
• Feasibility
Work Programme

• **Selection:**
  – Will you advertise placement opportunities?
  – Selection criteria?

• **Preparation:**
  – **Language** and cultural preparation (VOLL):
    • Survival / work related language and cultural skills
      (Note request funding for language prep delivered outside of normal provision)
  
  – **Cultural** preparation
    • Host country information
    • Living and working in an intercultural environment
  
  – **Occupational** (pedagogic) preparation
    • How training and work practices may differ, working hours, responsibilities, expectations
Work Programme – Training Content

• As much information as possible

• For placements: like a job description

• If don't have a job description, outline Specific Learning Outcomes intended

• List of activities to be undertaken

• For exchanges: day to day work programme including visits to work placement providers, stakeholders, organisations who can facilitate exchange of expertise and best practice.
I went on a Leonardo placement and all I brought back was this lousy T-shirt!
And……

Vocational skills

Personal development

Additional qualifications
Management

- Clear roles and responsibilities
- Day to day project activities
- Regular project management / steering committee meetings
- Regular communication with all stakeholders
- Contractual (legal organisation) management
- Financial management - day to day + project finances
- Quality Assurance Procedures and protocol
- Placement management
- Project administration
Management

• Practical support
  – travel arrangements, insurance, visas, accommodation, pastoral care

• Tutoring and Mentoring for work placement/experience
  – progress reporting,
  – responsible persons
Management

• **Project lifecycle monitoring and evaluation:**
  
  – process for ongoing evaluation and the responsible persons at both participant and project level
  
  – Contact and active monitoring of beneficiaries, partners and host enterprises
  
  – Debriefings, systems for identifying achievements and analysing experiences, identifying positive / negative aspects, opportunities for the project to learn and improve
  
  – *Enables problems to be identified and dealt with effectively. Corrective measures can be implemented immediately!*
Recognition / Validation

- Name the course of study, FETAC level, module level, final award
- Accreditation body/ Recognition awarded by?
- Is the placement integral to course of study?
- Europass is compulsory
- Certificate of Participation
Dissemination

- Plans for dissemination – internal and external
- Sectoral, regional, national, transnational
- Further and local Education sector
Dissemination

- Organisation stakeholders
- Local Community
- Community of practitioners
- Tools: websites, blogs, newspapers, presentations, awards ceremonies, videos, articles, reports
Budget

• Organisation of Mobility
• Travel
• Subsistence
• Pedagogic, Linguistic and Cultural Preparation

Reference Tables and General Provisions
Budget

Organisation of Mobility

• **Lump Sum**
  – Managing the project ensuring quality of all aspects of the project.

• **Scales of unit cost**
  – Scale 1 (1st to 25th person) €390/beneficiary
  – Scale 2 (26th to 100th person) €315/beneficiary
  – Scale 3 (101th to 400th person) €225/beneficiary
  – Scale 4 (> 400th person) €180/beneficiary
Budget

Travel

Port to port or door to door travel

E.g. Cork to Dublin, Dublin to Paris, Paris to Avignon return

All internal travel after arrival and during the period abroad comes out of subsistence.
Budget

Subsistence

• Lump sum
  − accommodation, meals, local travel, telecommunications, fax, Internet, insurance and all other sundries.

• Up to 12 weeks travel additional
• 13 to 45 weeks travel included
Budget

Pedagogic, linguistic and Cultural Preparation

• Lump Sum
  – Language and cultural preparation outside of normal provision
  – Up to a ceiling of €500 per beneficiary
  – Should always relate to what’s written in the application
Budget

Other justifiable costs:

• Special needs
  – Additional travel and subsistence

• Other
  – accompanying persons travel and subsistence
Budget

Support your request

• Always submit a budget breakdown
• How did you arrive at your calculation?
• Submit evidence for estimated costs
• Justify requests for additional support
Remember:

Assume Nothing!
Each section is awarded a rating!

- The person evaluating your application does not have any insight into your project idea organisation

- Rating 100%
  Rank Order listing
  Projects receiving 50%+ threshold go onto Rank listing
<table>
<thead>
<tr>
<th>Process</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application deadline</td>
<td>February 4th 2011</td>
</tr>
<tr>
<td>Separate applications for</td>
<td>IVT PLM and VETPro</td>
</tr>
<tr>
<td>Original Official Application Form:</td>
<td>Download available on:</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.leargas.ie/leonardo">www.leargas.ie/leonardo</a></td>
</tr>
<tr>
<td></td>
<td>Signed Blue Ink</td>
</tr>
<tr>
<td>Annexes:</td>
<td>Budget breakdown</td>
</tr>
<tr>
<td></td>
<td>Letters of Intent</td>
</tr>
<tr>
<td>Not a public body</td>
<td>Requests of €25k + official accounts</td>
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<tr>
<td>Post Original + 3 Copies:</td>
<td>Mobility Office</td>
</tr>
<tr>
<td></td>
<td>Léargas The Exchange Bureau</td>
</tr>
<tr>
<td></td>
<td>Leonardo da Vinci National Agency</td>
</tr>
<tr>
<td></td>
<td>189 - 193 Parnell Street, Dublin 1</td>
</tr>
</tbody>
</table>
European Commission:

Leonardo da Vinci National Agency Ireland
www.Leargas.ie/leonardo

Contact:
Leonardo@leargas.ie
<table>
<thead>
<tr>
<th>Action</th>
<th>Agency</th>
<th>Contact points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility</td>
<td>Léargas</td>
<td>Fiona Croke <a href="mailto:fcroke@leargas.ie">fcroke@leargas.ie</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Elva Duggan <a href="mailto:eduggan@leargas.ie">eduggan@leargas.ie</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Brigid Kelly <a href="mailto:bkelly@leargas.ie">bkelly@leargas.ie</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grainne Carley <a href="mailto:gcarley@leargas.ie">gcarley@leargas.ie</a></td>
</tr>
<tr>
<td>Multilateral LDV Projects:</td>
<td>Léargas</td>
<td>Siobhan Wallace <a href="mailto:wallace@leargas.ie">wallace@leargas.ie</a></td>
</tr>
<tr>
<td>TOI’s</td>
<td></td>
<td>Neil Maher <a href="mailto:nmaher@leargas.ie">nmaher@leargas.ie</a></td>
</tr>
<tr>
<td>Partnerships</td>
<td></td>
<td>Weronika Gasior <a href="mailto:wgasior@leargas.ie">wgasior@leargas.ie</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Olive Mooney <a href="mailto:omooney@leargas.ie">omooney@leargas.ie</a></td>
</tr>
<tr>
<td>Prep Visits</td>
<td>Léargas</td>
<td>Pat Halley <a href="mailto:phalley@leargas.ie">phalley@leargas.ie</a></td>
</tr>
</tbody>
</table>
Thank you for your attention!

Have a safe journey home!

Application Form Workshop to be held in January 2011
Partnership projects
What is an LdV Partnership project?

- Co-operation and exchange of information at a European level
- Framework for small-scale co-operation activities between organisations working in the field of VET
- Co-operation on themes of mutual interest to the participating organisations
- Filling a gap in the existing Leonardo da Vinci actions (Mobility actions and Transfer of Innovation projects)
What is an LdV Partnership project?

• Involve organisations sharing knowledge and experience to achieve a defined outcome

• Allow organisations to share good practice, discuss problems and compare solutions on a particular topic

• Give organisations experience in working in transnational partnerships in preparation for future, larger projects
What Partnership projects are NOT!

• Funding for trips to sunny countries

• Opportunity to prepare an application for TOI / DOI / Other EU funding

• Not to be confused with LdV Mobility Actions – VETPro and PLM (both of these actions are for an individual to get relevant work experience abroad for an extended period of time)
Partnership Beneficiaries

Bringing on board various stakeholders:

- VET schools and institutions
- Enterprises
- Social partners
- Local, regional, national, sectoral decision makers
- Organisations from the ‘world of work’
Benefits of Partnership projects

• Opportunity for exchange of best practice
• Increase co-operation between schools and industry
• Increase co-operation between regions and sectors
• Strengthen mutual learning
• Exposure to working in transnational partnership
Benefits of Partnership projects

• “The mobility meeting format ensures there is a mix of information sharing and learning (through visits to relevant services in partner countries and guest speakers) and practical discussions/workshops…”

• “...the focus has been on the development of the partnership, the sharing of learning and less on the administration of the project…”
  
  Ballymun Job Centre

• “Site visits and demonstrations of the work experience models in each partners’ organisation will provide international learning experiences…”
  
  Dodder Valley Partnership
LLP Policy as the basis for LdV Partnerships:

1. Implementing the tools and schemes for promoting cooperation in the field of VET
2. Heightening the quality and attractiveness of VET systems
3. Improving the links between VET and the labour market needs
4. Strengthening cooperation arrangements
Example Partnership Topics

- Development of guidance and advice on VET
- Reinforce or create closer links of VET with working life
- Promoting the recognition of non-formal and informal learning
- Responding to the needs of the labour market, particularly of SMEs; anticipation of skills needed in labour market
- Improve the qualification of teachers and trainers
- Support the implementation of Quality Assurance in VET
- Support the transparency of VET systems (i.e. ECVET, EQF)
- Support the development of national qualification frameworks in relation to EQF
- Cooperate to test and apply common concepts developed at European level
Possible Partnership Activities

LdV Partnership activities can be very wide ranging and include:

- Seminars, workshops, conferences
- Bi/multilateral exchanges of staff and learners
- Common development of teaching and training methods
- Exchange and transfer of experience and good practice in training methods and contents
- Integration of theory and practice
Partnership Outcomes & Results

- Partnership project should produce **descriptive** or **tangible outcomes** and **results** which allow for later dissemination and further application of the results.

- Examples of results: reports, conferences, seminars, CDs, training concepts in a specific VET field, a methodology, etc.

- Activities and mobilities are **not** outcomes, they are part of the process of a Partnership project.
Partnership Priorities 2011

Partnership projects in Leonardo da Vinci must focus on the cooperation between vocational education and training and the world of work and involve partners from both sides.
Partnership formal conditions

Key information

• The next deadline to apply for Partnership funding is 21 February 2011.

• **Organisations which received LdV Partnership funding in 2010 are not eligible for LdV Partnership funding in 2011**

• Irish Organisations can be a co-ordinating partner or a partner in a project led by another country

• Need at least 3 partners from 3 different countries participating in the LLP (at least one must be from one of the 27 Member States of the EU) **but** advisable to have more than 3

• The participating countries are: 27 Member States of the EU + Turkey, Norway, Liechtenstein, Iceland, Switzerland* and Croatia*

• Duration – 2 years

• Grant is a flat-rate amount

• Each partner receives funding from their own National Agency

* *Provided that the formal steps for participation are completed in due time*
Partnership formal conditions
Funding

• Funding contingent on mobilities

• Mobility undertaken by staff, learners, representatives of associated partners and, in case if mobility involving persons with special needs, by accompanying persons

• **1 mobility = one person involved in visiting a partner country**

• Funding will be given to each partner as a lump sum linked to the number of mobilities (different for different countries)
Examples of different levels of funding available in different countries in 2010

<table>
<thead>
<tr>
<th>IRELAND</th>
<th>SPAIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum of 4 mobilities - €10,000</td>
<td>Minimum of 4 mobilities - €8,000</td>
</tr>
<tr>
<td>Minimum of 8 mobilities - €14,000</td>
<td>Minimum of 8 mobilities - €11,000</td>
</tr>
<tr>
<td>Minimum of 12 mobilities - €18,000</td>
<td>Minimum of 12 mobilities - €14,000</td>
</tr>
<tr>
<td>Minimum of 24 mobilities - €24,000</td>
<td>Minimum of 24 mobilities - €20,000</td>
</tr>
</tbody>
</table>
How to apply

• Identify your partners and select a subject / theme for your project
• Attend the application workshop
• Complete the application form (Application will be by e-form)
• Submit your application to the National Agency by the deadline

The next deadline for Partnership projects applications is 21 February 2011. Application forms will be available closer to the time.

www.leargas.ie/leonardo